



PARTY HOST – JOB DESCRIPTION

We are seeking an enthusiastic and dedicated Party Host to join our team. The ideal candidate will have a passion for hospitality and guest services, ensuring that all party attendees have a memorable and enjoyable experience. As a Party Host, you will be responsible for overseeing parties from start to finish, creating a welcoming atmosphere, and providing exceptional service to guests.

Hours:

- Saturday – 14:00 – 19:00
- Sunday – 12:00 – 18:15
- Normal weekly hours 11.25

Salary:

- £19,760 - £24,126.96 pro rata (depending on age and experience)

Duties

- Welcome guests upon arrival and ensure they feel comfortable and engaged throughout the event.
- Set up soft play area in gymnasium
- Coordinate all aspects of the party, including setup and breakdown.
- Manage guest services by addressing any inquiries or concerns promptly and professionally.
- Maintain cleanliness and organisation of the event space during the party.
- Provide feedback on events to help improve future parties and guest experiences.

Requirements

- Previous experience in hospitality or guest services is preferred.
- Basic administrative skills are required.
- Excellent communication skills with a friendly and approachable demeanour.
- Experience in cleaning would be preferred.
- Ability to multitask and remain calm under pressure in a fast-paced environment.
- First Aid qualification (preferred but not essential)
- The successful candidate will be required to complete an enhanced DBS check
- If you are excited about bringing joy to others through exceptional event hosting, we encourage you to apply for this rewarding position as a Party Host!

Please apply via email, including your CV and covering letter outlining your suitability for the role to Katie Lawton - deernessgymclub@gmail.com – 0191 3739419

If you would like an informal chat about the role, please do not hesitate to get in touch.

Closing date for applications: Monday 22nd September

Interview date: Monday 29th September

Proposed start date (to be agreed with successful candidates): Saturday 11th October